

		<b>Policy/Procedure Type:</b> <input type="checkbox"/> Governance/Leadership <input type="checkbox"/> Administrative <input checked="" type="checkbox"/> Departmental:	<b>Policy Number:</b>  PC 11.006
<b>Subject:</b>	Client Rights		
<b>Section:</b>			
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<input checked="" type="checkbox"/> <b>New Policy</b>		<input type="checkbox"/> <b>Supersedes Policy Dated:</b>	
<b>Issued by:</b> Claudia Garcia MBA, BSN, RN - <i>COO</i> <i>Family Services / Program Director</i>		<b>Concurred with or Approved by:</b> David Cummins, MD, Diplomate ABAM - <i>CMO</i> Rodrigo Garcia , MS, MBA, RN, CRNA - <i>CEO</i>	
<b>Distribution:</b>			
<b>Cross-Reference:</b>			

## PURPOSE

To define the rights of all clients and procedures for informing the patient of these rights.

## GENERAL INFORMATION

It is the policy of Parkdale to make available to all patients on admission, a written statement of the rights afforded during treatment.

## PROCEDURE

1. A copy of the fundamentals, humane, civil, constitutional and statutory rights is contained in the Patient information packet provided to each patient on admission.
2. The provider admitting the client will review these rights as part of the admission process. It will be requested that the client sign the admission assessment data to signify that they understand their rights.
3. This copy will stay with the medical records.

## DUTY TO INFORM PATIENT OF RIGHTS

When it is not possible to immediately inform an individual of the client rights due to the inability of the client to understand, the fact will be documented in the client's record and the individual will be informed of the patient rights as soon as possible.

## WAIVER OF RIGHTS

A client may waive any of the enumerated rights in the list of the fundamentals, humane, civil, constitutional and statutory rights of all Parkdale clients. This is true only if the waiver is given voluntarily and knowingly. Any waiver will be in writing and be documented in the patient medical record. The waiver may be withdrawn at any time and in no event, may admission to the program be conditioned upon giving such a waiver.

## VIOLATION OF PATIENT RIGHTS

Any suspicion of violating client's rights will be referred to the Program Director, CEO and CMO for investigation. Results of the investigation of case (s) of alleged violation will be entered into the patient's medical record and personnel file (s) of the staff member (s) involved. The patient will be informed that the outcome of the investigation will be completed within 10 working days. The patient will also be informed that will be free from abuse, retaliation, humiliation and financial exploitation as a result of the investigation and if any of the aforementioned occur the patient must report it to the administrative team as mentioned above.